

Capital Improvement

Committee meeting minutes of September 22, 2020

Members present: Jack Dearborn, Steve Roberts, Gary Shelto, Stu Richmond, and Jon Osborne
Selectman Rep.

Others present: Tom Clow, Finance Committee, Keith Erf (Resident), Frank Campana (Resident) Beth Rouse Finance Administrator, Naomi Bolton, Town Administrator, Chris Moore, Police Chief and Kelly Dearborn-Luce, Land Use Coordinator,

Chair Jack Dearborn opened the meeting at 8:00AM.

Chair explained the "white board session" to finalize the CIP sessions and asked Police Chief, Chris Moore to come back and explain the request for vehicle purchase.

Chief Moore handed out revised explanation of the asset lifecycle management program he is proposing for the vehicle(s) purchase. Chief mentioned that Chevy Tahoe's are being recommended for the purchase because of the increased clearance, more space, ergonomic features and to help reduce injuries. The program to purchase one vehicle a year can stabilize cost to reduce the financial impact. Chief explained the cost and difference with the out-right purchase or lease program and reviewed the chart with the Committee.

Steve Roberts spoke about the tax payer's history of voting of new vehicles and would recommended that one vehicle be purchased to help with fleet maintenance and not ask for 3 vehicles at once, whether purchased or leased. Steve also mentioned that having 3 vehicles purchased in the same year will need (future) maintenance at same time as they will be of same age.

Chair thanked Chief for the revised presentation.

Chair Jack Dearborn spoke about the Radio Communications request. The Police have requested an amount of \$29, 500.00 for a study of the current radio communications in the area. Jack gave a detailed explanation of the current towers and antennas in Weare. Committee reviewed the maps and charts and Jack said the study would be similar to the example of the Longley Rice Radio Propagation Model. Jack recommended that the Board of Selectmen include this radio communications study in their budget as it will benefit, not only the Police Department, but Fire and Highway as well.

Chief Moore thanked Jack for all his research and work in the communications study.

Nomi Bolton, Town Administrator presented request for the Library. The Library would like to replace the current mini-split AC units. The new units will be more efficient and decrease electricity usage. The Committee reviewed the 3 estimates provided. The requested amount is for \$26.500, which is an average cost of the three quotes. Jack spoke about the efficiency and models and suggested that the requested amount be closer to \$29,000.

The Committee closed the presentation session to work on the “white board”. The following request were discussed and voted on;

Fire Department

Utility Truck	(with further discussion of need to purchase now or wait to manage funds)		
	\$75,000.	Committee vote	5-1 vote passed in favor
Ambulance cot	\$52,000.	Committee vote	6-0 in favor
Engine Repair	\$20,000.	Committee vote	6-0 in favor

Highway Department

Road re-construction	\$525,000.	Committee vote	6-0 in favor
10-Wheeler	\$230,000.	Committee vote	6-0 in favor
Trash Trailer	\$115,000.	Committee vote	6-0 in favor
Bridge repairs	\$25,000.	Committee vote	6-0 in favor

Police Department

Cruisers	(after further discussion)	Committee voted for 1 purchase only
	\$61,000.00	6-0 vote in favor

Board of Selectmen

Communications Study	\$29,500.	Committee vote	6-0 in favor
Library AC replacements	\$29,000.	Committee vote	6-0 in favor

White Board session concluded.

Chair Jack Dearborn thanked the committee members for their time.

Minutes of September 15, 2020 were reviewed and one amendment made. **Motion** was made to approve minutes as amended.

Meeting adjourned.

Respectfully submitted,
Kelly Dearborn-Luce