

# Town of Weare

## Joint Loss Management Committee

15 Flanders Memorial Road

Weare, NH 03281

[www.weare.nh.gov](http://www.weare.nh.gov)

July 19, 2022 – 9:30am

JLMC Representatives in attendance:

Brandon Montplaisir- Police Sergeant

Michael Eldridge- Transfer Station Attendant

Joe Sarno- DPW Assistant

Derek Martel-Primex Risk Management Consultant

Katy Tounge- Building/Zoning Admin Asst. /Health Officer

Beth Rouse- Finance Administrator

Clay Kriese- Library Director

JLMC representative not in attendance: None

The committee reviewed and discussed site inspection findings:

Highway Garage- air exchange rate does not meet standard requirements, air handing system is not free of contamination (e.g., asbestos microorganisms, dust, fumes.)

Transfer Station- new flag needed, fix handrails, there is a break in concrete, new A/C (has been ordered)

Library- has not yet been inspected but there was discussion of the chimney needing to be fixed and the parking lot holes should be fixed.

Fire Department (3 Stations)-

- Center station needs fire retardant cabinets, there were gas containers on the floor. There should be a sign indicating authorized personnel entrance only.
- East station- has engine oil in a bucket on the ground, SDS sheets needed, metal pole laying on the ground should be removed, main door has rotted and metal is peeking out
- South station- door (closest to Ridgeview), small (dog door like) has jagged metal exposed.
- Town Office Building cleaning supplies should be checked for expiration dates, the light outside of cleaning supply closet should be replaced, and light in hallway leading from front rest room to the kitchen should be replaced- needs switch.

(Old) Town Hall –upstairs floors unstable, Restrooms not working, lighting insufficient, upstairs is unsafe and should be blocked off.

Police Department- Gas should be labeled, no SDS on site. Comments made by staff are as follows: parking lot needs to be restriped, paint curb in sally port, replace tile in ceiling due to water damage from A/C leak, requesting on demand hot water tank for staff to shower.

Stone Building- needs emergency procedures in place, evacuation drill need to be conducted.

Purinton Field- no public toilets, broken sport nets should be removed, broken bleachers should be removed, hole in the ground coming around the fence from the dugout, bat holder is very rusty and at eye height which could be dangerous.

Quaker Street Field- no public toilets, rusty metals should be removed, donor signs should be secured to fence

Chase Park- there were a few wasp nests in Chase Park, one in the ground with caution tape around the hole, another in the restroom. There is a rusty sign post on the ground in storage that could be tripped over. There was one picnic table that was very unstable and broken, there was another picnic table that has rotting wood.

Bolton Field- the walkway to the playground is uneven, graffiti on back of signs, roots are sticking out of the ground in the playground, broken rusty equipment should be removed, and access to parking should be graded

Gazebo- everything was satisfactory

The committee discussed last incident report.

Last incident report, an employee slipped on the metal part in doorway of emergency vehicle. The department placed anti-slip tape to prevent these incidents from happening in the future.

Old Business:

- The committee discussed the light duty policy
- The committee discussed the outline of workers compensation and the option of appeal.

It was agreed to meet on Tuesday, August 30<sup>th</sup> at 9:30am for the next JLMC.

Meeting adjourned at 11:01am.

*Katy Tounge-*  
Recording Secretary