

Town of Weare

Parks and Recreation Commission

Meeting Minutes

March 8, 2024

**MEETING CALLED TO ORDER:** 7pm

**MEMBERS IN ATTENDANCE**: Chair, Pam Moul; Vice Chair, David Lundeen; Denise Purington; Director, Lisa Grolljahn, Salim Blume Ex-Officio.

**EXCUSED:**

**NOT PRESENT**:

**Pledge of Allegiance**

**AMENDMENTS TO AGENDA:** None

**PUBLIC COMMENT:** Adam Anderson, regarding Ineson field dumpster. He asked how long they are paid for. Ms. Grolljahn explained the process for setting up dumpsters.

**APPROVAL OF MINUTES**: February minute approval will be postponed to the March 20, 2024 meeting.

**Agenda Topics**

**Topic: Field Usage**

**Weare Christian Church** - requesting to use Ineson Field June 17th to August 19th every Monday night from 5-8pm. This may create a conflict with Softball playoffs. Parks and Rec will ask Weare Christian Church to yield to softball during their playoffs. Ms. Grolljahn will reach out to them to let them know.

**Jessica Fuller WAC Softball Director** – requesting use of Ineson field from April 14 through June 30th. Monday through Friday 3-9pm Saturday and Sunday 7am to 9pm. Asked to start earlier if they get the ok to go earlier. Season opens April 29th, would like to start practicing on April 14th. KMS (Kearsarge Mountain South) playoffs would be in conflict with the Weare Christian Church usage. The playoffs are from June 10 – 24. Mr. Lundeen made a motion to approve the use of Ineson field for Softball. Ms. Purington seconded it. All were in favor and the motion passed.

Mr. Lundeen brought up the use of the batting cage and to be sure it is taken down in the fall.

**Adam Anderson WAC Lacrosse Director** – requesting use of Bolton Football field, Bolton Soccer field and the Gazebo fields (Gazebo is an alternative if they need extra field space). Would like to begin April 1st as games begin April 7th but if fields are not ready they have secured turf fields from NEC to cover the first two weeks. They are requestion April 1 through June 17th. Four practices during the week from 5:30 to 8:30pm and games on Sunday from 8am to 5pm Bolton only. Sunday games will end June 2nd then practice through June 17th for playoffs. Saturdays only as needed, they would let Parks and Rec know. Ms. Purington made a motion to accept the Lacrosse field request. Mr. Lundeen seconded it. All were in favor and the motion passed.

Mr. Lundeen requested all nets be picked up and removed from fields by end of season.

**Brian Stockhaus WAC Baseball Director** – requesting Bolton Field baseball from April 1st to August 31st Monday through Friday 5-8pm and Saturday and Sunday 8am to 5pm. There may be an overlap with the Football league but they will work it out among themselves. Also requesting for WAC baseball Purington field April 1 through August 31st Monday – Friday 4-8pm and Saturday and Sunday 8am to 6pm. Ms. Purington made a motion to accept the request for WAC using Bolton Baseball field April 1, 2024 August 12, 2024 and Purington field April 1, 2024 to August 12, 2024. Ms. Moul seconded it. All approved and motion passed.

**WAC Soccer** - is requesting Purington Field beginning August 12 through the October 19th Saturday and Sundays 8am to 8pm and week days 3:30 until sundown. This creates a conflict with baseball in August. Mr. Stockhaus indicated the two groups would work it out. Baseball can end early if need be.

**Neil Telgin Athletic Director Junior General Football** – requesting Bolton football and baseball fields from August 1, 2024 to November 16, 2024 Monday through Friday 5 to 8pm and Saturday and Sundays 8am to 5pm. Mr. Lundeen clarified the lights are not to be used for night games, practices only. They are also requesting the Bolton Soccer fields for August 1, 2024 until soccer starts. Ms. Purington made a motion to approve Bolton Football and Baseball fields for Junior Generals Football from August 1 2024 to November 16, 2024. Also from August 1, 2024 to November 16th approve the Generals Football to use the soccer field until it is needed by soccer. Ms. Moul seconded the motion. All were in favor and the motion passed.

**WAC Soccer** – requesting Purington Field, Ineson Field and Bolton Soccer Field August 12 to October 19, 2024 from 8am to 8pm on weekends and afternoon during the week. They will have final numbers in August. Ms. Moul made a motion to accept WAC Soccer request to use Purington, Ineson and Bolton Soccer fields from August 12 to October 19, 2024.

And the Gazebo field on Thursdays from May 9 to June 13 from 3:15 to 7:30pm (Little Dribblers). Mr. Lundeen seconded the motion. All were in favor and the motion passed.

**Miranda Anderson WAC Cheer** – requesting the Gazebo field August 5, 2024 August 23, 2024. Monday through Thursday 5-7pm. Ms. Grolljahn requested that they instruct students not to be used as play areas. It is to be used for sitting only. Ms. Moul made a motion to accept cheers request to use the Gazebo field from August 5th to August 23, 2024. Mr. Lundeen seconded the motion. All were in favor and the motion passed.

**Challenger Soccer Camps** – First week of July – this request has not been submitted.

**Little Dribblers Soccer** -Thursday nights May 9th to June 13th 3:30 to 7:15 on the Gazebo field. This request has not been submitted.

Soccer

Discussion took place as to how to streamline the process for next year.

Action Items: Ms. Grolljahn to contact Weare Christian Church regarding conflicts with Softball.

**Topic: Field Walkthroughs**

Ms. Purington suggested that all parties interested in using the fields do a walkthrough to look at the condition of the fields and decided together when opening the fields for use would be appropriate.

Action Items: All agreed to do a walkthrough April 6th at 9am beginning at Bolton Field. Ms. Moul will post this meeting. Rain date 9am on Sunday the 7th.

**Topic: Port-a-Potty**

The Commission is looking to deploy mid to late April. WAC has offered to help with the expense to allow them to be brought in earlier so they will be available at the start of the season in April.

Action Items: Ms. Grolljahn to obtain quotes.

**Topic: New Members**

The two new members are going before the Board of Selectmen on Monday March 11, 2024. The term limits will be granted as one year terms for this year while the By-Laws are being created and number of Commission members are identified.

Action Items: Terms and membership will be established through the development of the By-Laws.

**Topic: Parks and Recreation By-Laws**

Mr. Bieler spoke to the development of the By-Laws and determining the terms for the new members.

Action Items: Continue to the development of the By-Laws and defining the terms for all members.



**Topic: Skate Park**

One pole is only rotated and does not need straightening. Everything else is repairable. Maybe one section of chain link fence may need to be replaced. Reimbursement for Skate Park fence repair from winter of 2023: Per Beth Rouse the Town of Weare never received any reimbursement for the damage done to skate park fence by the school’s plowing company. Beth asked if anyone from Parks and Rec ever followed with them.

Action Items: Mr. Lundeen will look at it and determine who will need to repair it.



**Topic: Ineson Irrigation**

Ms. Grolljahn reported that the issue was fixed. It was not the pump itself it was the wiring. The protective cover of the wire is worn, and it was repaired. There are additional wires that need repaired but since there was no approval to go over $2,000 the remaining wires were not repaired. The recommendation by the repair company was to repair all the wire. Approval would be needed for this.

Action Items: Ms. Grolljahn will obtain a quote for the cost to complete the repair.

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**Topic: Chase Park New Hires**

Post notice on Parks and Recreation Facebook Page that we are accepting applications for summer positions at Chase Park with applications due by March 19, 2024.

**Action Items:** Ms. Moul will post this.

**Old Business**:

**Monthly Financial Documents**: Right now there are no monthly financial documents to distribute since the budget has no been set, that will be done by the March 12th vote. In addition to the monthly year to date document we receive there is a report of just that months expenditures that is placed in the Park’s mailbox each month. Copies of this latter document might be helpful for all Commission members to receive.

**Granite State Telephone Bill** – The bill with a February 1 statement date showed a credit balance of $188.09. It appears that the last bill of 2023 with a balance of $236.62 was paid twice and then another payment went out for the statement dated January 1 for the amount of $285.14. This is why the February statement reflects two payments being posted in January, one for $236.62 and one for $285.14 with a total of $521.76 being received in January 2024 leaving us with a credit balance of $236.62 less the February amount of $48.53 leaving now with a credit balance of $188.09. Ms. Moul will work to get copies of these for future meetings.

**PaCR Email issues** – issues with this email remain. Request to have all members go on to the .Gov email system will help to resolve this. Ms. Purington made a formal request for this to the Town Administrator. How the expense for this will be covered will be discussed at the March 20th meeting.

**Lifeguard at Chase Park** – At the February 26, 2024 BOS they approved sending the Deed and supporting documentation to both Town Council and Insurance Company for clarification on the requirement for lifeguards at Chase Park and swim at your own risk.

**Revolving Fund**: Beth Rouse explained the following related to the Parks and Recreation Revolving Fund. All funds to be expended from this fund must have the BOS approval first as they are set up as the guarantor. She also reminded us that all expenditures over $2500 must have three quotes and anything over $5,000 must go out to bid.

**Boat Ramp** – The Town Administrator brought this topic up to the BOS at their February 26th meeting. All parties are aware that this work has to be done and the current permit expires in 2027 however the current staffing constraints on DPW may create difficulties fixing the ramp in the spring of 2024. Also a challenge is the timing. When the water is drawn down in the Spring and Fall it is difficult to get asphalt due to plants being closed down. Further follow up is needed.

Action Items: Mr. Lundeen to contact DPW Director to discuss scope of work needed.



Next Meeting: March 20, 2024 7:30 PM

MEETING ADJOURNED: A motion was made by Ms. Moul to adjourn the meeting, it was seconded by Ms. Purington, all were in favor. Motion passed and meeting was adjourned at 9:21 pm.

Minutes Recorded by Denise Purington