



### **Weare Public Library**

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### **Board of Trustees**

Mark Carey, Chairman  
Josh Hilliard, Treasurer  
Gina Green, Secretary  
Clay Kriese, Director  
Alternates, Heleen Kurk,  
Hanna Schofield

## **Minutes**

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#### **Board of Trustees Meeting**

**Thursday August 3, 2023**

**Present:** Trustees: Chairman Mark Carey, Treasurer Josh Hilliard, Secretary Gina Green, Director Clay Kriese, Alternate(s): Hanna Schofield

The meeting was called to order at 7:03 pm (as per RSA 91-A: 1-a.) Mark motioned to call the meeting to order, Josh second, all were in favor.

#### **Acceptance of Minutes:**

The meeting minutes of July were reviewed, nonpublic minutes were sealed. Chairman Mark Carey moved to accept the minutes for the meeting, Secretary Gina Green seconded the motion. All present were in favor and the meeting minutes were accepted.

#### **Public Comments:**

A public hearing began at 7:03 PM. There were no public comments. The board progressed directly to the public session.

#### **Public Session to accept funds: .**

A public hearing came to order at 7:03pm, per RSA 202-A 4c. The hearing was held to accept funds from income generating equipment, donations and other income to be placed in the appropriate funds \$82.70 Mark Carey moved to accept the funds, Josh Hilliard seconded the motion. All present were in favor.

#### **Director's Report:**

Director Kriese presented data of the past month's operations, July was not as positive as last year, all the programs are doing good steady attendance. Not as many readers in July, DVD and audio books down (Big Loser) but electronic resources are good.

Motion to accept Directors report by Mark, Josh second all in favor.

### **Consultant Kris Strong Presentation**

Time period could be 18 months -3 years from start to finish.

Volunteers needed people that come to library

Requires board to give contributions to show their interest in the library expansion

Invite prospects and donors to events. Will need 7-10 people volunteer for each phase who will be willing to serve on a campaign firm?

Funding and campaign is a set fee per interview approx. 30-45 interviews, mileage and meals to be paid separately. Approximate cost \$30-\$75,000.00. Ms. Strong would do the interviews.

We have another presentation from Richard Peck we will discuss at the next meeting.

### **New Business:**

Mike Sullivan's parents would like to donate a portrait to the library. Josh motioned to accept, Mark second the motion all were in favor.

Clay discussed and asked Trustees if we are all ok without having an assistant director? Josh stated Clay could do a P.I.C ( person in charge) instead of an assistant director. Clay concerned if something happens to him someone needs to know passwords and secure information that only the director knows. Trustees agreed the title of assistant director should remain as the title.

Deena has currently taken on additional responsibilities which she had been learning from previous assistant director Thelma.

Josh motioned to make Deena the assistant director with a pay increase, Gina second all were in favor.

Library may have to go to the town for a budget increase, the importance of having the library properly staffed at all times is a great concern of Clays. Gina mentioned we may have to be careful bringing too many requests to the town articles with the library expansion in question of funding.

S.M.P invoice is \$7,100.00. This seemed high to all of us and the invoice wanted to be itemized. Clay to ask for a new invoice. Josh initially approves the invoice and will pay once the new invoice is sent via email.

Gina brought up new accounts coming into the library, and making sure employees explain everything to them, and ask if they have any questions. There were two new accounts that didn't get a receipt in a borrowed book and were unsure of when to return. Clay agreed and will discuss

Chairman Mark Carey made a motion to adjourn; Josh Hilliard seconded the motion. All present were in favor. The meeting adjourned at 9:17 pm.

Next meeting is Thursday September 7, 2023 at 7:00 pm

Respectfully submitted,  
Gina Green Recording Secretary

