



*Weare Public Library*  
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*Board of Trustees*  
Raymond J. Kelly, Chairman  
Susan Morin, Treasurer  
Terri Wahnowsky, Secretary  
Paul Marsh, Alternate  
Jill Tacy, Alternate

Christine Hague, Director

DRAFT

Minutes of Weare Public Library Trustees Meeting  
April 9, 2008

Present: Susan Morin, Terri Wahnowsky, Trustees; Paul Marsh, Alternate Trustee; Christine Hague, Director

Treasurer Morin called the meeting to order at 6:35 PM. The minutes of the March 6 meeting were accepted as amended to include the words "and Bylaws" in the line "The **Investment Policy** discussion was tabled." The minutes of the March 22 interim meeting were accepted as written.

Welcome to Alternates Paul Marsh and Jill Tacy, who were accepted by the Board of Selectmen at their last meeting for the ensuing year.

### Public Hearing

A public hearing came to order at 6:40 pm. Alternate Trustee Marsh made a motion to accept funds donated to and generated by the Library totaling \$2,254.05 (see attached). Treasurer Morin seconded the motion. The public hearing closed at 6:45 pm.

### Reports

*Library Director's Report to Trustees, March 2008:* The Director's Report was discussed. Kudos to Children's Librarian Cora Jo Ciampi, who has been named New Hampshire's Children's Librarian of the Year. Alt. Marsh suggested that the Board of Trustees acknowledge Cora Jo's distinction with a note to be written by the Secretary. Further, Cora Jo will be retiring this summer. Discussion on what we want for a replacement should be added to the May agenda.

### Old Business

*Holiday Schedule:* Library employees miss out on holiday pay for the 4<sup>th</sup> of July as it falls on a Friday this year. Trustees discussed adding an extra day off to the Christmas holiday schedule if there is enough money in the budget.

Thelma Tracy has requested to carry-over to December a week of vacation time accrued to date. Trustees approved.

*Bylaws:* The draft of the Trustee's Bylaws was review. Treas. Morin requested that the words "consult with the Director in preparing the next year's budget" be removed from Article IV, Section C, as this is done by the Trustees as a group.

Dir. Hague suggested adding the following to Article V: "Per RSA 202-A:11, Para. III, Trustees shall establish with the Board of Selectmen a payment schedule for all moneys raised and appropriated by the town for library purposes." Dir. Hague also suggested that Article V should include language or reference to RSA 202-A:17, Employees Removal. Alt. Marsh drafted wording that was approved by all for inclusion.

Alt. Marsh drafted wording for the "Committees" section of the Bylaws that was approved by the Trustees with the following addition: "Each committee shall be discharged upon completion of the purpose for which it was established and after it has given a final report to the Board of Trustees."

Secy. Wahnowsky will make changes and bring revised draft to next meeting for finalization.

*Investment Policy:* Dir. Hague suggests looking at the Webjunction site for sample policies and continuing discussion at the next meeting.

### **New Business**

*Revised Budget:* Dir. Hague submitted a revised budget that was mournfully reviewed and discussed. This budget is so tight that the Library may not be able to remain open during the 2008/2009 winter season.

*Article 20 Funds:* Secy. Wahnowsky made a motion to expend \$1,060 for fire alarm improvements as per Article 20. Treas. Morin seconded the motion.

*Other Building Maintenance:* A leak on the side of the building resulted in another insurance claim to repair damages. This same leak has happened before and the insurance company is not happy to expend money for the same problem. They have indicated that if it happens again because the Library elected not to fix the source, there may not be coverage. Trustees agreed that George should get up on the roof to try to determine the source of the leak. The insurance money has been remitted to the town. Trustees agreed that the money should be administered to the Library for use in repairs.

*Consultant Strategy/Timeline:* Tabled.

*Next meeting:* May 1, 2008, 6:30 pm.

Meeting adjourned at 8:45 pm.

Respectfully submitted,

Terri Wahnowsky  
Secretary  
/att.

Weare Public Library  
Hearing to Accept Funds  
April 9, 2008

Source	Purpose	Amount
Henry Tiffany III	HP Office Jet 5610 all-in-one 2 HP cartridges	\$185 value \$21.96
Paige Fund (trust)	Maintenance	\$1,051.18
Peaslee Fund	Undesignated *	\$315.35
Wadleigh Fund	Undesignated	\$52.56
	Total Trusts	<b>\$1,419.09</b>
Prudential Insurance	Matching Lyon gift	\$150.00
Prudential Insurance	Anticipated second match	\$150.00
		<b>\$300.00</b>
Donations	Books, supplies	\$194.00
Income generating equip- ment	Books, supplies	\$67.00
Anticipated May income generating		\$67.00
		<b>\$328.00</b>
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Total goods accepted		206.96
Total trusts		\$1,419.09
Total gift match		\$300.00
Total donations/ income generating equipment		\$328.00
	<b>Value of goods and funds received</b>	<b>\$2,254.05</b>

\* Trustees voted 3/26/08 to apply  
toward cost of window replacement